

Board Health Check, Skills and Training

Board Succession Planning: Skills Audit Evaluation

Reflect on the information obtained from the 'Individual Skills Audit'. This will help you assess the current board in relation to your organisation's objectives and potentially identify skill gaps:

1. Do you have a clear map of the existing skills and knowledge among trustees within the organisation?

Yes

No

2. What key skills have you identified in the existing board?

Skills identified

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-
-

3. What are the mid-term/long-term objectives of your organisation?

Organisation's objectives

-
-

4. Is our Board of Trustees diverse enough? Are there gaps? What can we do to make it more diverse?

Identify skills needs

Reflect on the existing skills of your current board against the skills needed in order to achieve the objectives of the organisation.

What skills do you need in order to achieve the mid-term/long-term objectives of your organisation?

Skills needed	Do we have this skill at present? Yes/No

Next steps

This section is for you to list the actions that follow your evaluation.

What do you need to do next to ensure your trustee board has all the skills required?

You may consider the following: Reviewing policy procedures, recruitment of new trustees, training/further development of board members, etc.

Action	Date to be completed by

Final reflections

Reflect on the skills audit process and use this information for future skill audits.

What was successful about the skills audit?

What would you do differently on the next skills audit? (include reasons if you ticked No in Q1)

What actions do you need to take forward to the next skills audit?